

WRAP AROUND CARE LEADER (JUNIOR SCHOOL) - PERSON SPECIFICATION

	Essential	Desirable
Educational Qualifications and Achievements	Basic level of numeracy & literacy	Basic First Aid (relevant training will be provided) A Level 1 or 2 childcare qualification
Knowledge and Experience	Understanding of safeguarding (relevant training will be provided)	Experience of a school setting Knowledge of Health & Safety procedures (relevant training will be provided) Dealing with parents queries and issues effectively
Skills and Abilities	Excellent attention to detail Organisational skills Ability to communicate to a variety of groups from children to parents and from teachers to senior managers	Basic First Aid (relevant training would be provided if required)
Attributes/ Qualities	Develop positive relationships with staff, pupils and parents Affinity with young children Work individually and as a member of a team Punctuality and good time management Professional appearance and manner	Able to use own initiative Open to new ideas and willing to try different working practices

Red House School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to this post, including checks with past employers and the Disclosures and Barring Service.